



Town of Middletown ♦ 7875 Church Street ♦ Middletown, VA ♦ (540) 869-2226 ♦ Volume 16, Issue 2 ♦ March 15, 2025

## From the Mayor

*Charles H. Harbaugh, IV*

Hello Citizens! Mark your calendars! The **Annual Spring Clean-Up** is scheduled for **Friday, May 23, 2025**. Please review the guidelines, which can be found on the **town website calendar and newsletter**. We appreciate all residents who take advantage of this **free town service** to enhance the appearance of their properties and keep our community looking its best.

As spring unfolds, I am thrilled to announce a series of upcoming **community events** designed to bring joy, unity, and environmental stewardship to Middletown.

### **Easter Egg Hunt – April 19, 2025**

Join us at **Middletown Town Park at 11 AM** for our **annual Easter Egg Hunt!** This cherished tradition promises a day filled with fun, laughter, and excitement as children search for colorful eggs hidden throughout the park. A **huge thank you to Faith Harbaugh** for generously filling countless eggs to make this event special!

### **Earth Day Tree Planting – April 22, 2025**

We invite you to celebrate **Earth Day** by participating in a **tree planting event**. This initiative helps beautify our town and promotes sustainability for future generations.

### **Arbor Day Celebration – April 25, 2025**

We are excited to continue our tree-planting efforts in honor of **Arbor Day!** This initiative is made possible in part by a **\$6,500 grant from the Virginia Department of Forestry**, which we have now received for the **second year in a row**. These funds will support our commitment to preserving Middletown's natural beauty and expanding our urban tree canopy.

### **2025-2026 Budget Preparations**

Budget planning is **well underway**, with a focus on ensuring that **current contracts** are cost-effective while maintaining high-quality services. **Finance Committee meetings have begun**, and I encourage all residents to attend to stay informed about how **your tax dollars** are being utilized. Meeting schedules can be found on the **town calendar**.

### **Join the Town Audit Committee**

The town is forming an **Audit Committee** made up of local citizens. If you have experience in **accounting** and are interested in **volunteering**, please contact **Town Finance Chairman Jake Skeith** for more details. Jake can be reached via email [jskeith@middletownva.gov](mailto:jskeith@middletownva.gov). Your expertise can help ensure transparency and financial responsibility in our town's operations.

Thank you for your continued support and involvement in our community. I look forward to seeing you at these upcoming events!

Warm regards,

**Charles H. Harbaugh, IV**

Mayor of Middletown

## ***From the Police Chief***

*Gary Benedict Jr.*

Virginia State Code Section 15.2-904 and Town Code Sec. 8-12.2 requires motor vehicles to be registered, inspected, and the display of current/valid stickers must be displayed. No vehicles sitting on jacks, blocks etc., are allowed. Vehicles that are not in compliance must be covered with a cover designed for that vehicle; no tarps of any sort are allowed.

As a reminder, vehicles parked on the street facing the wrong direction will be ticketed. This is a violation of the VA State Code and the Town Code. When parking on the street you must park with the flow of traffic. If you park facing the flow of traffic you will be ticketed.

All non-life-threatening matters which require an officer please contact Frederick County non-emergency dispatch at 540-662-6162. If you have an emergency, please call 911. All calls for service must first go through Frederick County dispatch. Frederick County dispatch will contact the officer/deputy on duty who will be handling the complaint. This will ensure that all calls are handled properly and in an efficient & timely manner.

For administrative questions please feel free to contact the Middletown Police Department Monday through Friday during business hours 9 a.m. to 5 p.m. at (540) 868-0535. Only leave a voice message if the return call is for non-emergency informational purposes.

## ***From the Town Clerk***

*Christina Smith*

The town offers online payments for your convenience. Have your bill handy because you will need your account number to get started. Once there you can register your account and set up the many features that make paying your bill(s) easy such as automatic and recurring payments, text and email reminders, paperless statements, etc. Please go to [www.middletownva.gov](http://www.middletownva.gov) and check it out. You may also pay over the phone, available 24/7 by calling (855)844-0226. If you need assistance registering your account, please feel free to contact the town office.

Yard sale season will begin soon, please note a yard sale permit is required except for the Route 11 Yard Crawl which is scheduled to take place on Saturday August 9, 2025. You do not need a permit the day of the Yard Crawl. **If you post signage, they must be free standing and not attached to any utility poles or roadway signs. Signage must be removed immediately following the yard sale.** The yard sale permit and rules & regulations can be found online at [www.middletownva.gov](http://www.middletownva.gov) under the Resources tab. There is no cost.

Homeowners with the start of warm weather and outdoor clean up to begin, please remember if you are having contracted work done at your home such as landscaping, roofing, plumbing, electrical, additions, fencing and decks, etc., please make sure the contractor(s) has a valid Town of Middletown business license. This helps ensure you are dealing with a legitimate business and if recourse needs to be taken, we have information on file for the business that we can provide to you. No one should be soliciting business door to door in town limits without a Town of Middletown business license.

Please remember to update your contact information with the town office. Telephone numbers are very important to the staff in case we need to contact you in the event of an emergency or to discuss your account. Email is also a way we can communicate with you regarding account matters or issues at your property. Please feel free to email your updated information to [clerk@middletownva.gov](mailto:clerk@middletownva.gov)

Utility payments are due by the due date indicated or by the cut-off date. If the bill is not paid in full by the cut-off date, service will be disconnected for non-payment and an additional fee of \$100 will be added to your account that must be paid before services are restored. Cut-off \$50/cut-on \$50. If you have any questions, or need assistance paying your bill please contact the town office. Please make payment arrangements before the account is past due.

## *From the Planning & Zoning Department*

*Les Morefield*

Reminder, all trash should be placed and stored in a trash can with a lid on your property. Trash day it should be placed curbside in a trash can. Our trash service provider has brought several properties to the town's attention that are not following protocol. The town provides trash services for household trash only. Recyclables and large items should be disposed of properly at the Frederick County Convenience Center or the landfill. We appreciate your compliance and following our trash service guidelines.

As a reminder, permits must be secured through the Town office prior to any work. All renovations to buildings need a zoning permit. All accessory buildings such as sheds and/or outside storage containers also need a zoning permit. When in doubt please contact the town office.

Please take a minute to review the Town's ordinance on grass, weeds or like vegetation as well as littering. When mowing or weeding it is unlawful to leave your grass clippings on the sidewalks and roadways.

### **Town Code section 6-2**

#### **Duty of owners, etc., of premises - To cut and remove tall grass and weeds.**

- a.** It shall be unlawful for any person owning, occupying or having charge of any real estate or an interest therein, located within the corporate limits of the town, where the parcel is one acre or less, to allow grass, weeds, or like vegetation grow on the property to a height of no more than 10 inches.
- b.** Parcels greater in size than one acre that lies within 25 feet of the right of way boundary of a public roadway (except for interstate highways) must also keep the grass, weeds or like vegetation to a height of no more than 10 inches.
- c.** If any owner, occupant, or person in charge of such land or interest therein shall fail to have such illegal growth of grass or weeds on his land cut or otherwise removed within 7 days written notice of violation of this section, the town shall have the right to cut or remove such unlawful growth at the expense of the landowner, and such expense may be collected by the town as taxes are levied and collected. In addition, the owner shall pay a penalty of \$50.00 as a fine of this section.
- d.** Each day that any owner, occupant, or person in charge of such land or interest shall fail to have such an illegal growth of grass or weeds on his land cut or otherwise removed after the above mentioned 7 days has run shall constitute a separate offense. Subsequent offenses in the same calendar year shall double until the fine reaches \$200.00. The fine per calendar year is capped at \$2000.00.
- e.** This section shall not apply to any land used for agricultural or industrial purposes.

## *From the Public Works Department*

*Les Morefield*

**NOTICE:** Town Park visitors - The wastewater treatment plant on Third Street is no longer a cut through to the town park, this area is now gated and restricted to residents and visitors. Please use the park entrance off Senseney Road to gain access to the Town Park for all activities.

Yard waste pick-up has begun. Please take time to review the guidelines included in this newsletter. If a holiday falls on a Monday, yard waste will be picked up the following day. Any yard waste that is not within the required guidelines will be left curbside and it will be for the tenant/owner to remove from curb same day.

Please make sure the water meter in your yard is visible and free and clear of all vegetation. The meter should never be covered, blocked, or buried by anything to include vehicles, trailers, campers, etc. This can create serious problems in the event of an emergency if the town's Public Works department is unable to find and/or access the meter. The meter should be visible and most importantly easy to access.

# **Yard Waste Guidelines**

Please take time to review the guidelines for yard waste. **We will no longer pick up any yard waste that does not meet the required guidelines.**

Yard waste collection will be **March 10, 2025 through December 8, 2025**. Yard waste must be placed curbside by 8:00 a.m. the morning of pick up. Yard waste consists of grass trimmings and leaves, which cannot weigh more than 40 lbs.

Branches and twigs **CANNOT BE LONGER** than four (4) feet in length and **NO LARGER** than twelve (12) inches in diameter. They must be tied in bundles. No wire or plastic string. Do not place branches or twigs in bags.

Yard waste must be placed in biodegradable or paper yard waste bags only. **NO PLASTIC BAGS** will be picked up.

Rain soaked or damaged bags that rip or tear during pick up will be the responsibility of the homeowner/tenant to clean up. Yard waste should not be placed curbside until the morning of collection. This helps keep the community neat and free of clutter and ensures the bags have not been compromised due to weather.

**In the event a holiday falls on a Monday or the Town Government is closed, yard waste will be picked up the following day, after the holiday or closure.**

If you have any questions, please contact our Public Works Superintendent Les Morefield at (540) 869-7731.

Thank you for your continued support and effort to help make the everyday operations of the town manageable for all involved.

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**If you notice a street light out, please contact the Public Works Department (540) 869-7731 or Middletown Police Department (540) 868-0535. Please provide the following information.**

- Your name**
- Your phone number**
- Street light address**
- Pole number (if possible, extremely helpful)**

*Middletown Heritage Society*

*Paige Ulevich*

The Middletown Heritage Society meets the second Thursday of every month. We welcome anyone with an interest in Middletown's history to please attend our meetings. For questions feel free to contact President Paige Ulevich (571) 445-0889.



## *Middletown Veterans Memorial*

Please “save the date” May 26, 2025 at 1:00 p.m. We will host our annual Memorial Day ceremony at the Veterans Memorial. Our guest speaker TBA. Stay tuned for updates on this very special event.

As always bricks can be purchased by contacting our town office. Forms to purchase a brick can also be found on the town website [www.middletownva.gov](http://www.middletownva.gov) Every veteran should be honored with a brick noting their selfless service to this great nation.

## *Middletown Volunteer Fire & Rescue Company*

**Our awards banquet was held in February. Scott Horsburgh was recognized as Member of the Year for 2024. Tyler Greatorex received the Firefighter of the Year award. The John W. Legge fundraising awards went to Granville Ruckman and Bill Orndorff. Mr. Ruckman was also recognized for fifty years as a member. Chief Mark Dalton and President Gary Legge thanked our many community partners, including Town officials, Middletown Police Dept., Frederick County Board of Supervisors, Frederick County Sheriff's Dept., Frederick County Fire and Rescue, and our neighboring fire and rescue departments. Special recognition was given to our Frederick County staff stationed at Co. 12. Our members were recognized for many hours of volunteerism and service to our Town and surrounding area.**

**Miss Madison Cowden was crowned Miss Middletown this year. She will represent Co. 12 in Apple Blossom and other local parades and events this year. Congrats to all!**

**BINGO** is held every Tuesday night! Doors open at 5 p.m. Early bird games followed by regular Bingo at 7 p.m. Concessions are available from our Auxiliary. An ATM is available, outside smoking areas are provided, and we have free coffee, tea, and water. Proceeds from Bingo pay for fire and EMS equipment. Come check it out, have some fun, and support YOUR fire and rescue company!

*Want to give back to your community? We need YOU! We are always looking for new members. Applications are available at the fire station. You must be 16 years old to apply. Training is provided. If you are not interested in running fire and/or EMS calls, we can always use help with fund raising or with the Auxiliary. Who are we? We are everyday people, working and taking care of our families. We also feel compelled to give back to our community and take care of our neighbors. We are retirees, mechanics, police officers, bus and truck drivers, secretaries, sales people, electricians, engineers, and so much more. We are YOUR neighbors; we are a family!*

You can now make donations to us on-line! You can go to our website ([middletownfire.com](http://middletownfire.com)) and click on the “make donation” button or use the QR code.



# **SPRING CLEAN UP**

THE ANNUAL SPRING CLEAN UP WILL TAKE PLACE ON  
**FRIDAY MAY 23, 2025**

ALL ITEMS MUST BE PLACED  
CURBSIDE by 7:00 A.M.  
ITEMS MUST BE BUNDLED, IN ORDER, EASY TO PICK-UP

**ALL ITEMS MUST BE LANDFILL ACCEPTABLE**

**IF IT IS NOT LANDFILL  
ACCEPTABLE IT WILL  
NOT BE PICKED UP**

*A FEW EXAMPLES OF NON-ACCEPTABLE ITEMS:*

APPLIANCES  
TV'S  
COMPUTERS  
MONITORS  
MICROWAVE OVENS  
PAINT  
HAZARDOUS WASTE OF ANY KIND  
TIRES  
PRESSURE TREATED LUMBER  
CONSTRUCTION/REMODELING MATERIALS  
BRICKS AND/OR CONCRETE  
LAWN EQUIPMENT

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*If any items left curbside are not landfill acceptable and/or scattered in disarray RWB Disposal has advised they will not pick it up. It will be left for you to remove/dispose of.*

## Calendar of Events

### March

March 17 – St. Patrick's Day

March 24 – Planning Commission Work Session Meeting 6:00 p.m.

March 24 – Planning Commission Meeting 7:00 p.m.

### April

April 7 – Work Session Meeting 7:00 p.m.

April 14 – Town Council Meeting 7:00 p.m.

April 19 – Easter Egg Hunt 11:00 a.m.

April 28 – Planning Commission Meeting 7:00 p.m.

### May

May 5 – Work Session Meeting 7:00 p.m.

May 12 – Town Council Meeting 7:00 p.m.

May 23 – Spring Clean Up curbside 7:00 a.m. (please read guidelines)

May 26 – Remembrance & Wreath Laying Ceremony

May 26 – Town offices closed

May 27 – Planning Commission Meeting 7:00 p.m.

# Middletown Easter Egg Hunt

**Saturday April 19, 2025 | 11:00 a.m.**

**Middletown Park | 7853 Senseney Ave.**

**Bring your own basket**



*Parents do not forget your camera. The Easter Bunny will be here to visit.*

# SUMMER WATER CONSERVATION TIPS

For more information visit our website: [www.cwwater.com](http://www.cwwater.com)



## IRRIGATION TIPS

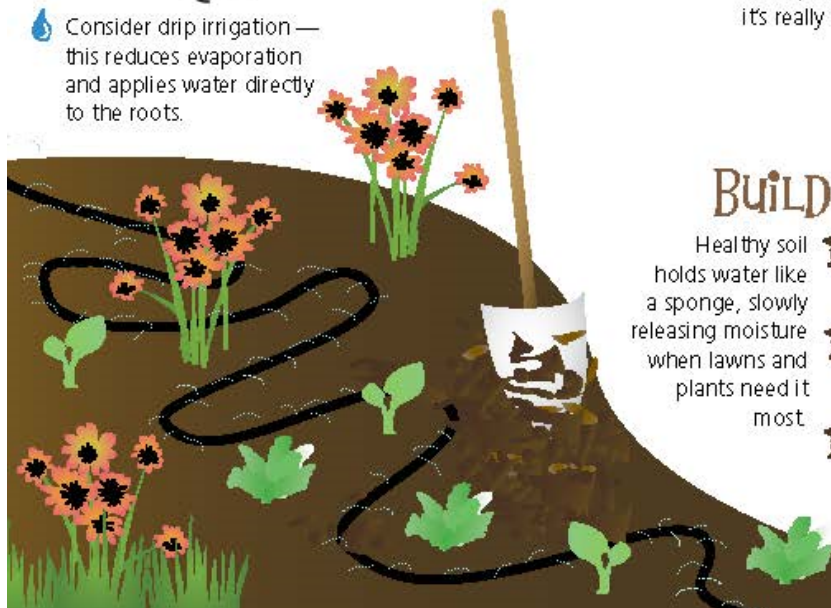
- Check your system each spring. Because automatic irrigation systems often come on during the early morning hours, leaks and other problems can go unnoticed for long periods of time.
- Take time to check your system and provide periodic checks throughout the summer to ensure the system is operating properly and efficiently.
- Replace your old controller with a new Watersense® weather based irrigation controller or adjust your current controller to the weather throughout the summer so you're not depriving plants or watering unnecessarily.
- Correctly program your irrigation controller.
- Install a rain sensor switch to temporarily shut off your system when it rains.
- Prevent run-off by splitting watering times into two or more applications with breaks in between. This will promote deeper root growth and foster a healthy landscape that is more resistant to dry weather.
- Water early in the morning when the air is cool and calm and evaporation is at a minimum. Watering in the evening is second best.



- Consider switching your old spray nozzles for more efficient multi-stream rotating nozzles.



- Consider drip irrigation — this reduces evaporation and applies water directly to the roots.



## OUTDOOR WATER EFFICIENT TIPS

- Wash your car on the lawn.
- Take your car to a car wash that recycles and reuses the wash water.
- Fix all dripping hose bibs.
- Cover the pool when you're not using it to prevent unnecessary evaporation.
- Check for undetected leaks in your pool throughout the summer.
- Use a bucket of soapy water and a shut-off spray nozzle on the end of your hose when you wash your car.
- Sweep your driveways and patios instead of spraying them with water.



## LAWN CARE TIPS

- A healthy lawn needs less water, pesticides, and fertilizers. Typical Willamette Valley lawns need only one inch of water a week, unless it's really hot.
- Aerate lawns in the early summer to allow water and air to reach the roots.
- Mow high to shade roots, keep soil cool and retain soil moisture.
- Mulch grass clippings to naturally green up your lawn.
- Water one inch a week, unless it's really hot. Visit our website for the weekly watering number.
- Fertilizer organically to protect kids, pets, and the environment.
- Skip the weed and feed products. Many of these can damage soil as well as pollute our waterways.



## BUILD HEALTHY SOILS

- Healthy soil holds water like a sponge, slowly releasing moisture when lawns and plants need it most.
- Avoid using man-made fertilizers and pesticides. They can harm worms and other beneficial organisms found in healthy soil.
- Healthy soil will reduce runoff — and less runoff means less pollution and sediment in our streams and rivers.
- Adding soil amendments like compost or mulch cools and feeds the soil, improves water holding capacity, encourages deeper root growth and reduces the need for water and fertilizers.



Pet owners please clean-up after your pets. And do not leave your animals waste for others to step in and/or potentially expose other pets to disease. We work diligently to get the word out and make pet owners aware that this is a law. It is hazardous to the public and toxic to other animals.

Pet waste containers are located throughout town for your convenience. Before you head out on a walk make sure you are prepared and have a bag with you.

When using the waste stations please only utilize the number of bags needed at that time. Please be courteous and do not help yourself to extra bags. We go through a record number of bags but there are still large amounts of animal waste throughout the community. If you witness someone not cleaning up after their pet, please report this to the town's police department. (540) 868-0535



### **Town Code section 3-8 Littering**

No person shall allow feces deposited by his/her animal to remain on any public highway, street, sidewalk, part of other public property, or on private property without written consent of the owner thereof or his agent.

Penalty – Any person who knowingly violates this Ordinance shall be guilty of a littering infraction and shall be subject to a fine of not more than \$25.00 per occurrence. (Middletown Town Code § 3-8)