

**TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
MAY 13, 2024 | 7:00 P.M.**

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on Monday May 13, 2024 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh IV
Vice Mayor Jeffrey Pennington
Councilor Carolyn Aliff
Councilor Stephanie Mitchell
Councilor Diane Newman
Councilor Jacob Skeith
Councilor Shayla Rickard

Staff Present

Town Manager & Public Works Superintendent Les Morefield
Treasurer Keith Smith
Chief of Police Gary Benedict Jr.
Town Clerk Christina Smith, CMC

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Skeith made a motion to set the agenda. Councilor Aliff seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Meeting Minutes

Mayor Harbaugh asked for a motion to approve the Town Council minutes from April 8, 2024. Councilor Rickard made a motion to approve the Town Council minutes. Councilor Pennington seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

Barbara Scarlett 8100 Main Street – expressed concerns and opposes Steel Dog Truck Spa neighboring her property.

Ray Steele 7706 Church Street – thanked the Mayor and Council for what they do for the community and stated he knows they are in a hard spot and doing the best to make the right decisions on behalf of the town.

Barbara Houdershell 8183 Valley Pike – expressed concerns and opposed Steel Dog Truck Spa neighboring her property.

Ma Ressie Rhodes 8005 Main Street – opposed Steel Dog Truck Spa citing traffic concerns and overall wear and tear on Main Street.

Audrey Snoberger 2132 Fifth Street – thanked the Mayor and Council for their efforts and stated she is understanding of the growth and that growth is a part of thriving.

Anna (last name not legible) 203 Richardson Road Strasburg – opposed to Steel Dog Truck Spa and the potential dangers the traffic will cause her family getting to and from the community college.

4. Report of the Finance Committee

Councilor Skeith made a motion to approve the Treasurer’s Report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

5. Report of the Personnel Committee

Nothing to report

6. Report of the Public Works Committee and Facilities Committee

Nothing to report

7. Report of Public Safety Committee

Councilor Rickard advised the monthly calls for service are in the packet. Chief Benedict advised a new officer has been interviewed to replace Officer Thomas. He also advised next week is police week in Washington DC.

8. Report of the Ordinance Committee

Councilor Mitchell read the Third & Final Reading of “AN ORDINANCE TO AMEND THE MIDDLETOWN CODE SECTION 2-13 TO REMOVE THE THREE-READING REQUIREMENT FOR TEXT AMENDMENTS TO THE TOWN CODE”. Council Mitchell asked that this reading be in the form of a motion. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

9. Report of the Planning and Zoning Committee

Councilor Pennington advised that the Planning Commission meeting this month has been moved to May 20, 2024 due to the Memorial Day holiday closure on May 27, 2024.

10. Report of Special Committees

Mayor Harbaugh asked if anyone has a Citizen of the Year nomination to please email the town clerk with your nomination.

11. New or Unfinished Business

Set Work Session Meeting – June 3, 2024 @ 7:00 p.m.

12. Petitions and Communication

Mayor Harbaugh read a Resolution Honoring Middletown Icon Jean Legge on her 95th Birthday.

Mayor Harbaugh read a Proclamation for the 55th Annual Professional Municipal Clerks Week May 5 – May 11, 2024 honoring town clerk Christina Smith.

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:29 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor