

MIDDLETOWN TOWN COUNCIL  
MEETING MINUTES  
MAY 11, 2015

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday May 11, 2015 at 7:15 p.m.

**Town Council Present**

Mayor Charles Harbaugh, IV  
Councilor Tom Simon  
Councilor Carole Snyder Jones  
Councilor Jeff Pennington  
Councilor Carolyn Aliff  
Councilor Scott Fink  
Councilor George Smith

**Staff Present**

Chief of Police Phil Breeden  
Treasurer Rebecca Layman  
Superintendent Donald Riffey

**1. Call to Order**

Mayor Harbaugh called the meeting to order at 7:15 p.m.

**2. Moment of Silence**

Mayor Harbaugh asked for a moment of silence.

**3. Pledge of Allegiance**

Mayor Harbaugh led those present in the Pledge of Allegiance.

**4. Roll Call**

All Councilors were present.

**5. Set Agenda**

Mayor Harbaugh asked for a motion to set the agenda. Councilor Simon made a motion to set the agenda. Councilor Aliff seconded the motion. All Councilors were in favor.

**6. Citizen Comments**

No Citizen Comments

**7. Approval of Previous Council Meeting Minutes**

Mayor Harbaugh asked for a motion to approve the April 13, 2015 minutes. Councilor Snyder Jones made a motion to approve the minutes. Councilor Fink seconded the motion. All Councilors were in favor and the Town Council minutes were approved.

**8. Report of the Facilities Committee**

Nothing to report

**9. Report of the Personnel and Finance Committee**

Councilor Snyder Jones made a motion to approve the treasurer report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Snyder Jones – Yes  
Councilor Pennington – Yes              Councilor Fink – Yes  
Councilor Simon – Yes                      Councilor Smith – Yes

Motion carried 6-0

Councilor Snyder Jones made a motion to award the Middletown Scholarship Fund to Kayla Barron. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Snyder Jones – Yes  
Councilor Pennington – Yes              Councilor Fink – Yes  
Councilor Simon – Yes                      Councilor Smith – Yes

Motion carried 6-0

**10. Report of the Public Works Committee**

Nothing to report

**11. Report of Public Safety Committee**

Councilor Aliff stated the police report/calls are in the packet.

**12. Report of the Ordinance Committee**

Councilor Pennington made a motion to approve AN ORDINANCE TO REVISE AND CLARIFY THE HEIGHT REQUIREMENTS OF STRUCTURES IN MIDDLETOWN, AND TO LIMIT APARTMENTS IN THE HISTORIC DISTRICT. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Snyder Jones – Yes  
Councilor Pennington – Yes              Councilor Fink – Yes  
Councilor Simon – Yes                      Councilor Smith – Yes

Motion carried 6-0

**13. Report of the Planning and Zoning Committee**

Nothing to report

**14. Report of Special Committees**

July 4<sup>th</sup> committee will have a meeting on Tuesday May 19, 2015 @ 6:00 p.m.

**15. New or Unfinished Business**

Committee Meeting will be May 19, 2015 @ 7:00 p.m.  
Work Session Meeting will be June 1, 2015 @ 7:00 p.m.

**16. Petitions and Communications**

Mayor Harbaugh asked that the Council and Citizens of Middletown to please put in their Citizen of the Year Nomination by May 15.

**17. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:20 p.m.

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Rebecca Layman  
Treasurer

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Charles H. Harbaugh, IV Mayor