



Town of Middletown
7875 Church Street
Middletown, Virginia 22645
(540) 869-2226 ♦ Fax (540) 869-4306
Gateway to Cedar Creek and Belle Grove National Historical Park

Charles H. Harbaugh IV, Mayor

MIDDLETOWN PLANNING COMMISSION

Meeting Minutes, from the regularly scheduled meeting held Monday,
October 24, 2016

- Meeting called to order at 7:00 PM, all Planning Commissioners present.
- John Copeland was welcomed as the new Planning Commissioner, filling the single open seat on the Commission.
- September meeting minutes approved by voice vote, as transcribed.
- Scott Fink reported that David Griffin, Town Attorney, would be attending the November meeting to answer questions and discuss Planning Commission activities.
- It was agreed that the Chairman would coordinate with the town office regarding the process for PC meeting packet preparation, when required.
- Discussion regarding town alleys, and the ongoing request from Council for a recommendation from the Commission with possible action(s) to be taken. It was agreed that the Chairman would gather information from the town Zoning Administrator in preparation for next months meeting to be attended by the town attorney.
- Discussion of a property owner (Robbie Molden) request to re-examine the current Main Street zoning. It was agreed that this would be done as part of the upcoming Comprehensive Plan review to be scheduled for early next year.
- Discussion regarding the overdue PC annual report owed to Council. It was agreed that the Chairman would prepare a draft report based on all currently gathered information, to be presented at next months meeting.
- A brief review of the Permit Summary report from Fred Wharton, no permits were issued this past month (through 10-24).
- It was noted that the next regularly scheduled PC meeting would be Monday, November 28, 2016.
- Meeting adjourned, 8:15 PM.