

MIDDLETOWN TOWN COUNCIL  
MEETING MINUTES  
JULY 14, 2014

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday July 14, 2014 at 7:00 pm.

**Town Council Present**

Mayor Charles Harbaugh, IV  
Councilor Carolyn Aliff  
Councilor John Copeland  
Councilor Tom Simon  
Councilor George Smith  
Councilor Carole Snyder  
Councilor Jeff Pennington

**Staff Present**

Treasurer Rebecca Layman  
Municipal Clerk Christina Smith  
Chief of Police Phil Breeden  
Public Works Superintendant Donald Riffey

**1. Call to Order**

Mayor Harbaugh called the meeting to order at 7:10 p.m.

**2. Moment of Silence**

Mayor Harbaugh called for a moment of silence.

**3. Pledge of Allegiance**

Mayor Harbaugh led those present in the Pledge of Allegiance.

**4. Roll Call**

All Councilors were present.

**5. Set Agenda**

Councilor Copeland made a motion to set the agenda. Councilor Smith seconded the motion. All Councilors were in favor and the agenda was approved.

**6. Citizen Comments**

Ed Ellis stated he represents the Rolling Thunder Chapter 1 of Virginia. A few years ago we presented you with a POW flag and it is not being flown properly. He provided copies of a Federal mandate of the correct way to fly the POW flag. He stated there is nothing in the State protocol that covers it and Mr. Orndorff the Chairman of the Board for the Rolling Thunder is here to present a letter from the Governor's office.

Richard Orndorff introduced himself as Vice President of the Virginia Chapter 1 Rolling Thunder. He then introduced his wife Bonnie Orndorff as the Chairman of the Board & Mrs. Ellis as Quarter Master. Richard stated they have contacted the Governor's office to see if there is a State mandate on how the flags should be flown and was advised there is nothing specific within the State protocol so all local Towns should use the Federal protocol format for flying flags. Per Federal mandate when displaying a single flag pole the POW flag should be flown directly below and no larger than the United States flag, if no separate pole the United States flag should always be placed to the right of other flags. The way the

Town is flying the flag now, several veterans have approached me and feel this is a disgrace to them, the POW's and our MIA's and this is why we are approaching the Council to address this issue.

Mayor asked if any Councilor's would like to speak on the matter. Councilor Pennington stated he was not aware that there was a Federal protocol. Mrs. Orndorff stated the United States flag, POW/MIA flag, State flag; the host state is first if there are any others then US territories and military establishments. Mayor stated we will work to get the issue fixed.

**7. Approval of Previous Council Meeting Minutes**

Councilor Copeland made a motion to approve the minutes from the June 9, 2014 Town Council meeting. Councilor Snyder seconded the motion. All Councilors were in favor and the Town Council minutes were approved.

**8. Report of the Facilities Committee**

Councilor Smith stated the landscaping will begin Wednesday morning or Thursday.

**9. Report of the Personnel and Finance Committee**

Treasurer Report was given by Councilor Snyder.

Councilor Snyder made a motion to approve the bills paid in June. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Simon – Yes
Councilor Copeland – Yes	Councilor Snyder – Yes

Motion carried 6-0

**10. Report of the Public Works Committee**

Nothing to report at this time

**11. Report of Public Safety Committee**

Councilor Aliff stated there is list in the back of your packet with traffic citations, Police Department calls and traffic summons. We had an officer involved in an accident over the weekend, no injuries, and no citation.

**12. Report of the Ordinance Committee**

Councilor Pennington stated the second draft for the Commercial Vehicle Parking Ordinance is on hold, waiting for comments from one other Councilor and then we will present it to the lawyer and hopefully get it back to present to the Council shortly.

**13. Report of the Planning and Zoning Committee**

Councilor Copeland made a motion to approve a counter offer from Team 84 Athletics for the Middletown Maintenance Department to continue to mow the grass and do snow removal at the Town Park after the agreement is signed. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Simon – Yes
Councilor Copeland – Yes	Councilor Snyder – Yes

Motion carried 6-0

**14. Report of Special Committees**

Mayor Harbaugh stated the 4<sup>th</sup> of July went great. Mayor thanked the Police Department, the Maintenance Department, and Fred for the firework permit. The Mayor announced the Yard Crawl is August 9<sup>th</sup>, the 2<sup>nd</sup> Saturday in August. He hosted the candidate for congress Barbara Comstock today in Middletown; she has a great opinion of the town. We toured Belle Grove and she wants to come back for the 150<sup>th</sup> events.

**15. New or Unfinished Business**

Committee Meeting will be July 22, 2014 @ 7:00 p.m.  
Work Session Meeting will be August 4, 2014 @ 7:00 p.m.

**16. Petitions and Communication**

**17. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:16pm.

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Rebecca L. Layman  
Town Clerk

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Charles H. Harbaugh, IV Mayor