

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
DECEMBER 9, 2013

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday December 9, 2013 at 7:00 pm.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor John Copeland
Councilor Tom Simon
Councilor Jeff Pennington
Councilor George Smith
Councilor Carole Snyder

Staff Present

Rebecca L. Layman, Municipal Clerk
Chief of Police Phil Breeden
Public Works Superintended Donald Riffey

Town Attorney

J. David Griffin

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:00 p.m.

2. Moment of Silence

Mayor Harbaugh called for a moment of silence.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present

5. Set Agenda.

Councilor Aliff made a motion to set the agenda. Councilor Copeland seconded the motion. All Councilors were in favor and the agenda was approved.

6. Citizen Comments.

No Citizens signed in to speak

7. Approval of Previous Council Meeting Minutes

Councilor Snyder made a motion to approve the minutes from the November 12, 2013 Town Council meeting. Councilor Pennington seconded the motion. All Councilors were in favor and the Town Council minutes were approved.

8. Report of the Facilities Committee

Councilor Smith thanked the Maintenance department for getting the lights up for the flag pole in front of Town Hall. Councilor Smith also thanked the Middletown Police department for being on foot Thanksgiving Day and the day after patrolling the Town.

9. Report of the Personnel and Finance Committee

Councilor Snyder made a motion to pay the bills for the month of November. All Councilors were in favor of paying the bills for the month of October.

10. Report of the Public Works Committee

Councilor Simon stated that the Middletown Maintenance Department does plow for VDOT which sent them to Stephens City and Kernstown.

11. Report of Public Safety Committee

Councilor Aliff stated the Police report is in the packets. Chief Breeden had nothing further to report.

12. Report of the Ordinance Committee

Councilor Pennington made a motion to approve AN ORDINANCE TO AMEND SECTION 13-27 OF ARTICLE IV OF CHAPTER 13 OF THE CODE OF THE TOWN OF MIDDLETOWN, VIRGINIA FOR THE PURPOSE OF REVISING AND ADDING ADDITIONAL RESTRICTED DISCHARGES. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Smith – Yes

Councilor Pennington – Yes

Councilor Simon – Yes

Councilor Copeland – Yes

Councilor Snyder – Yes

Motion carried 6-0

Councilor Pennington made a motion to approve AN ORDINANCE TO AMEND ARTICLE 5 OF CHAPTER 19 OF THE CODE OF THE TOWN OF MIDDLETOWN, VIRGINIA FOR THE PURPOSE OF REMOVING THE MEALS TAX COLLECTION COMMISSION. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Smith – Yes

Councilor Pennington – Yes

Councilor Simon – Yes

Councilor Copeland – Yes

Councilor Snyder – Yes

Motion carried 6-0

Councilor Pennington made a motion to approve AN ORDINANCE TO AMEND SECTION 15-25 AND 15-29 OF ARTICLE 3 OF CHAPTER 15 OF THE CODE OF THE TOWN OF MIDDLETOWN, VIRGINIA FOR THE PURPOSE OF UPDATING THE TERMS AND CONDITIONS FOR AN APPLICATION FOR WATER AND SEWER SERVICES, ESTABLISHING PROVISIONS FOR WATER AND SEWER ACCOUNT POLICIES, REVISION OF LANDLORD RESPONSIBILITIES, CLARIFICATION OF DEPOSIT REFUND PROVISIONS, DELINQUENCIES AND REVISION OF CUTOFF REQUIREMENTS. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Pennington – Yes
Councilor Copeland – Yes

Councilor Smith – Yes
Councilor Simon – Yes
Councilor Snyder – Yes

Motion carried 6-0

Councilor Pennington made a motion to approve the TOWN OF MIDDLETOWN DROUGHT ORDINANCE THAT GOVERNS WATER USE DURING A DROUGHT EMERGENCY THAT INCLUDES PENALTIES AND FINES. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Pennington – Yes
Councilor Copeland – Yes

Councilor Smith – Yes
Councilor Simon – Yes
Councilor Snyder – Yes

Motion carried 6-0

13. Report of the Planning and Zoning Committee

Councilor Copeland made a motion to waive the sign permit fee for the Middletown Heritage Society. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Pennington – Yes
Councilor Copeland – Yes

Councilor Smith – Yes
Councilor Simon – Yes
Councilor Snyder – Yes

Motion carried 6-0

Councilor Copeland made a motion to appoint Phil Breeden to the Planning Commission. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Pennington – Yes
Councilor Copeland – Yes

Councilor Smith – Yes
Councilor Simon – Yes
Councilor Snyder – Yes

Motion carried 6-0

14. Report of Special Committees

No report

15. New or Unfinished Business

Committee Meeting will be December 17, 2013 @ 7:00 p.m.
Work Session Meeting will be January 6, 2014 @ 7:00 p.m.

16. Petitions and Communication

17. Adjournment

Mayor Harbaugh adjourned the meeting at 7:35pm.

Charles H. Harbaugh IV, Mayor

Rebecca L. Layman
Town Clerk